

UAS REQUEST FORM - SAFETY AND PRIVACY PRACTICES AGREEMENT

Please complete this form and return it to the *[Thruway Authority]* at least 14 calendar days prior to the requested UAS operation.

Section 1: Requestor Information

Name:	
Firm Name:	
Address:	
Email:	
Phone:	

Section 2: Project Information

Client:	
Project Name/#:	
Location:	
DPM/CPM:	
Purpose:	

Section 3: Operator Information

Name:	
Address:	
Email:	
Phone:	
Pilot License#:	*

*If operating under the authority of a Remote Pilot In Command (RPIC), indicate the RPIC name and License# in this box.

Section 4: Aircraft Information

--	--

Section 4: Aircraft Information (... continued)

DRAFT

Section 5: Flight Details

Date:	
Time:	
Location:	
Altitude:	
Flying over people?	If yes, please attach copy of FAA waiver.
Operating under Certificate of Waiver or Authorization (COA)/333/ Part 107	If yes, please attach a copy.
Flight Details:	

Section 6: Safety and Privacy Practices Agreement

I, the undersigned, hereby agree that I have read and will adhere to the following safety and privacy practices throughout the duration of the above-mentioned UAS. I further acknowledge that I am at least 18 years old and legally competent to sign this agreement.

Please initial next to each safety and privacy practice and sign on the signature line below.

- _____ ● All operations must comply with FAA regulations, State and local laws/ordinances, policies and the contract terms or policies of the **[Thruway Authority]**. Operator understands and acknowledges that it is the responsibility of the Operator to adhere to this requirement.
- _____ ● UAS must not be used to monitor or record activities in Locations Where There is a Reasonable Expectation of Privacy.
- _____ ● UAS must not be used for any unapproved recordings on projects or for any unlawful purpose.
- _____ ● UAS shall not exceed an altitude of 400 feet above ground level. *
- _____ ● UAS must always be within the Operator's line-of-sight. *
- _____ ● UAS shall not exceed speeds of more than 20 miles per hour (mph).
- _____ ● UAS shall not interfere with manned aircraft.
- _____ ● UAS shall not fly over people.
- _____ ● Operator shall reasonably attempt to notify people in the area about the operation.
- _____ ● Operator shall not operate the UAS from moving vehicles.
- _____ ● Operator shall not recklessly operate the UAS.
- _____ ● Operator shall not operate the UAS while under the influence of drugs or alcohol.
- _____ ● Operation shall only occur during daylight hours, unless the Operator has received FAA authorization to operate at night, and such operation is in accordance with the **[Thruway Authority's]** policies and the policies of
- _____ ● the client. * Operation shall not occur if the FAA issues any Temporary Flight Restrictions for the airspace over the flight location.
- _____ ● Operator shall submit a UAS Post Flight Report to the **[Thruway Authority]** within 72 hours of the operation.
- _____ ● Operator and Contractor/Consultant will immediately notify the **[Thruway Authority]**, and the appropriate regulatory and law enforcement agencies of any Accident or Adverse Event during the operation.
- _____ ● Operator will assist with any analysis, investigation and/or remediation effort following an Accident or Adverse Event.
- _____ ● Operator acknowledges that any photos, video, test/inspection samples or measurements taken during the operation are the exclusive intellectual property of the **[Thruway Authority]** and shall not be shared, used or otherwise disseminated without the express, written consent of the **[Thruway Authority]**.

- Operator indemnifies and holds the *[Thruway Authority]*, the Client, as applicable, and the People of the State of New York harmless from any and all damages, expenses, Claims, judgments, liabilities, losses, awards and costs which may be assessed in any action for or arising out of or related to the UAS operation.
- Operator shall maintain and have appropriate Insurance coverage during the UAS flight operations dates and shall provide proof of such Insurance with this agreement.
- Operator shall fly in Class G Airspace.
- Operator shall have in place and follow a pre-flight checklist, along with an emergency contingency plan.
- Operator shall not launch from or land on private property without obtaining landowner permission prior to flight.

*May apply for a waiver for:

- Class G airspace
- Visual Line of Site (VLOS)
- 400 ft. altitude (FAA Part 107.51- RPIC - can fly up to 400 ft. above a structure's immediate uppermost line)
- Night flight
- Flying over people

Section 7: Operator's Signature

Printed Name: _____

Signature: _____

Date: _____

Section 8: Review & Approval/Denial

Reviewed By:			
Request:	Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	Date: